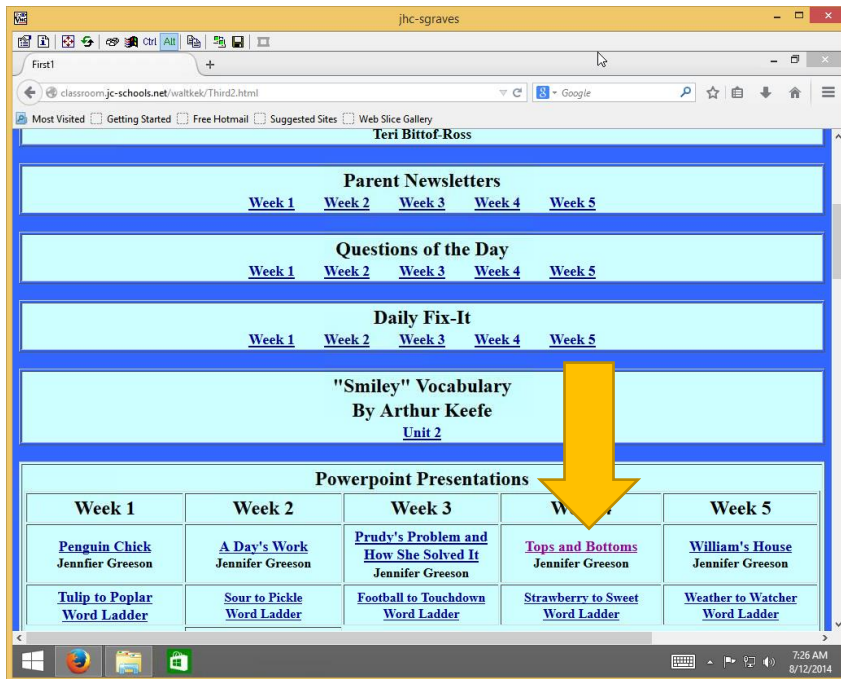
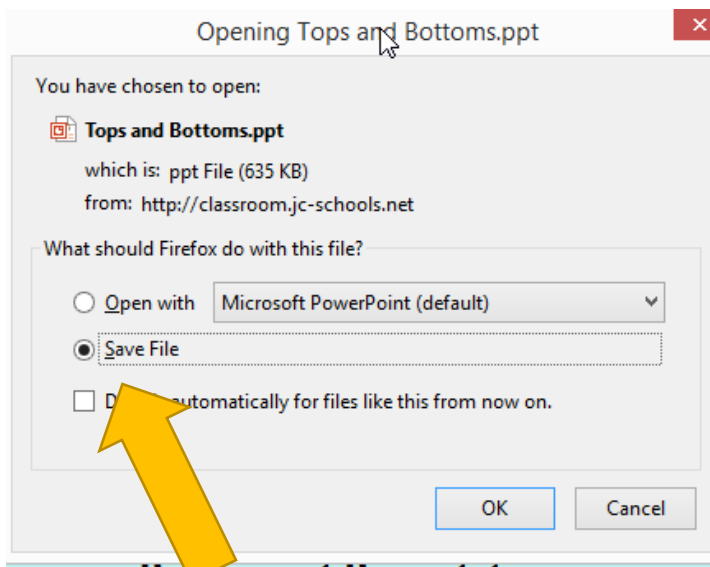


We have received several service calls concerning not being able to open Microsoft Documents (word, excel & powerpoint) directly (using a link) from any websites. Due to new “Microsoft Security” updates they no longer allow the process of just opening files directly from a website. The process now is to save the file and then open it. Below are screen shots to show the process of how to complete this using the browser Firefox.

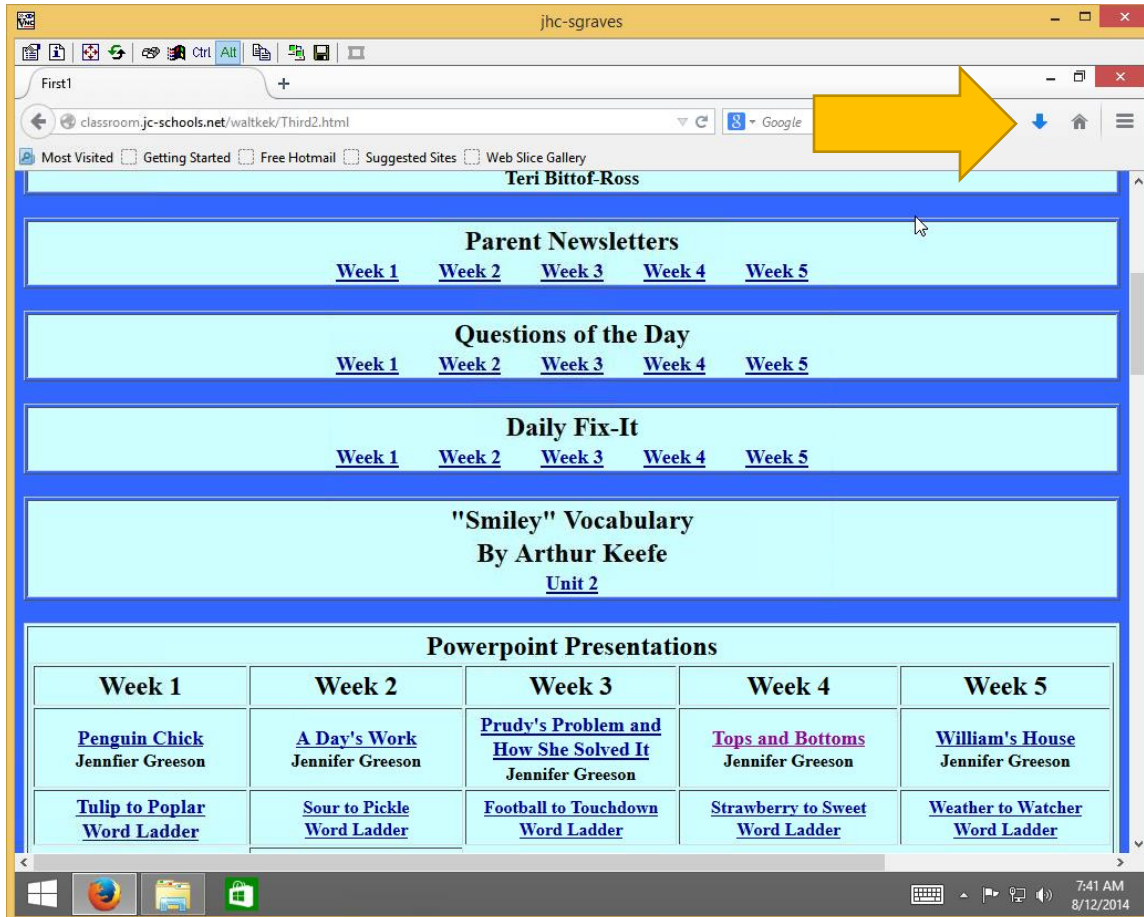
Click the link of the file you want to download.



Click on “Save File”



Click on the "Blue" down arrow located at the top of the screen. The blue arrow indicates that a new file has been download and it is complete.



The screenshot shows a web browser window titled "jhc-sgraves" with the address bar displaying "classroom.jc-schools.net/waltkek/Third2.html". A yellow arrow points to a blue download icon in the browser's toolbar. The website content includes:

- Teri Bittof-Ross**
- Parent Newsletters**
 - [Week 1](#) [Week 2](#) [Week 3](#) [Week 4](#) [Week 5](#)
- Questions of the Day**
 - [Week 1](#) [Week 2](#) [Week 3](#) [Week 4](#) [Week 5](#)
- Daily Fix-It**
 - [Week 1](#) [Week 2](#) [Week 3](#) [Week 4](#) [Week 5](#)
- "Smiley" Vocabulary**
By Arthur Keefe
[Unit 2](#)
- Powerpoint Presentations**

Week 1	Week 2	Week 3	Week 4	Week 5
Penguin Chick Jennifer Greeson	A Day's Work Jennifer Greeson	Prudy's Problem and How She Solved It Jennifer Greeson	Tops and Bottoms Jennifer Greeson	William's House Jennifer Greeson
Tulip to Poplar Word Ladder	Sour to Pickle Word Ladder	Football to Touchdown Word Ladder	Strawberry to Sweet Word Ladder	Weather to Watcher Word Ladder

Once the file is downloaded, you can click on the folder to open.

The screenshot shows a web browser window with the address bar displaying "classroom.jc-schools.net/waltkek/Third2.html". The website content includes several sections:

- Teri Bittorf-R**
- Parent News** with links for [Week 1](#), [Week 2](#), and [Week 3](#).
- Questions of the Week** with links for [Week 1](#), [Week 2](#), and [Week 3](#).
- Daily Fix** with links for [Week 1](#), [Week 2](#), and [Week 3](#).
- "Smiley" Vocabulary** by Arthur Keefe, [Unit 2](#).
- Powerpoint Presentations** table:

Week 1	Week 2	Week 3	Week 4	Week 5
Penguin Chick Jennifer Greeson	A Day's Work Jennifer Greeson	Prudy's Problem and How She Solved It Jennifer Greeson	Tops and Bottoms Jennifer Greeson	William's House Jennifer Greeson
Tulip to Poplar Word Ladder	Sour to Pickle Word Ladder	Football to Touchdown Word Ladder	Strawberry to Sweet Word Ladder	Weather to Watcher Word Ladder

The download menu is open, showing three files:

- Tops and Bottoms(4).ppt (635 KB — jc-schools.net — 7:41 AM)
- Tops and Bottoms(3).ppt (635 KB — jc-schools.net — 7:26 AM)
- Tops and Bottoms(2).ppt (635 KB — jc-schools.net — 7:24 AM)

A yellow arrow points to the first file, "Tops and Bottoms(4).ppt".