

**Monroe County Area Technology  
Center 2016-18**

Monroe County Area Technology Center  
Kentucky Tech

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# TABLE OF CONTENTS

Overview .....	1
Goals Summary .....	2
Goal 1: Increase/maintain the percentage of seniors who achieve preparatory status in CTE programs from 70% to 75% .....	3
Goal 2: Implement the Kentucky Framework for Teaching and Professional Growth and Evaluation System for 100% of staff members .....	4
Goal 3: Increase/maintain the percentage of preparatory senior students who are career/college ready to/of 83% or higher .....	4
Goal 4: Increase/maintain enrollments of 12.5 STR in all program areas .....	6
Activity Summary by Funding Source .....	8

## Overview

### Plan Name

Monroe County Area Technology Center 2016-18

### Plan Description

## Goals Summary

The following is a summary of the goals encompassed in this plan. The details for each goal are available in the next section.

#	Goal Name	Goal Details	Goal Type	Total Funding
1	Increase/maintain the percentage of seniors who achieve preparatory status in CTE programs from 70% to 75%.	Objectives: 1 Strategies: 2 Activities: 4	Organizational	\$0
2	Implement the Kentucky Framework for Teaching and Professional Growth and Evaluation System for 100% of staff members.	Objectives: 1 Strategies: 1 Activities: 2	Organizational	\$0
3	Increase/maintain the percentage of preparatory senior students who are career/college ready to/of 83% or higher.	Objectives: 1 Strategies: 3 Activities: 7	Organizational	\$1500
4	Increase/maintain enrollments of 12.5 STR in all program areas.	Objectives: 1 Strategies: 2 Activities: 5	Organizational	\$1800

# Goal 1: Increase/maintain the percentage of seniors who achieve preparatory status in CTE programs from 70% to 75%.

**Measurable Objective 1:**

collaborate to increase/maintain the percentage of senior students who attain preparatory status in a CTE program by 05/31/2018 as measured by the School Report Card.

**Strategy 1:**

Course Offerings - Principal will work to ensure all courses offered align to Career Pathways/Program of Studies.

Category: Career Readiness Pathways

Research Cited: KY School Report Card

Activity - Career Pathways Course Alignment	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
All courses offered will align with career pathways within the Program of Studies. This will help to ensure all courses students take are helping them to make progress towards preparation status as well as career readiness.	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	No Funding Required	Principal

**Strategy 2:**

Pathway Monitoring - We will aggressively monitor program enrollments, success within courses, and continuous enrollments by students.

Category: Career Readiness Pathways

Activity - Communicate Pathway Importance	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Work to create culture where students utilize career pathways as a focal point for determining educational direction. Provide learning activities for ATC teachers, feeder schools, and school district administration to ensure placement/retention of students in a career pathway.	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	No Funding Required	Principal, Teachers

Activity - School Counselors	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Work with counselors to schedule students for successful completion of career pathways. This provides opportunities for students to become preparatory as well as ready themselves for KOSSA/Industry Certifications (CCR Status).	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	No Funding Required	Principal

Activity - Career Counseling	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible

Work with guidance and CCR counselors prior to scheduling students using an individual/small group approach. Dialogue will focus on students' interests, aptitudes, current pathways, and future needs. This information will be used to place/retain students in career pathways as well as create 5 year plans.	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	No Funding Required	Principal and possibly teachers.
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## Goal 2: Implement the Kentucky Framework for Teaching and Professional Growth and Evaluation System for 100% of staff members.

### Measurable Objective 1:

collaborate to complete the transition to the Teacher/Principal Professional Growth and Effectiveness System by 05/31/2018 as measured by 100% of teachers/principal utilizing the PGES process and by using the PGP forms..

### Strategy 1:

PGES PD - All teachers will be trained and principal calibrated as needed in order to utilize/implement/comprehend the new evaluation system.

Category: Principal PGES

Research Cited: Charlotte Danielson's Framework for Teaching

Activity - PGES Support	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Having passed the Framework For Teaching, I will follow the lead of OCTE to implement the initiative to staff. I will provide ongoing professional trainings to support making the process beneficial to teachers.	Professional Learning	08/01/2016	05/31/2018	\$0	No Funding Required	OCTE Staff, Principal and Teachers

Activity - Implement Processes from TPGES and PPGES	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Implement the Professional Growth Plans, Student Growth Goals, Observations, Self-Reflections and Peer Observations for PGES	Professional Learning	08/01/2016	05/31/2018	\$0	No Funding Required	OCTE Staff, Principal and Teachers

## Goal 3: Increase/maintain the percentage of preparatory senior students who are career/college ready to/of 83% or higher.

### Measurable Objective 1:

achieve college and career readiness for 83%of senior preparatory students by 05/31/2018 as measured by CCR data.

**Strategy 1:**

Communicate CCR Measures - Communicate to all stake holders based upon data/evidence that is related to their needs in order to help students to be successful.

Category: Continuous Improvement

Research Cited: KDE Accountability System

Activity - Technical Assistance Visits	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Review CCR information and initiatives with Technical Assistance Consultants	Professional Learning	08/01/2016	05/31/2018	\$0	No Funding Required	Administrative Field Consultants, Principal, Teachers

Activity - Advisory Committee Meetings	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Host advisory council meetings to discuss progress/concerns/initiatives and ways to collaborate.	Community Engagement	08/01/2016	05/31/2018	\$1000	Career and Technical Education Funds	Principal and Teachers

**Strategy 2:**

Data Analysis - All staff will utilize data to target strengths and weaknesses and create action plans. It will be implemented through school-wide PD efforts as well as individual program plans.

Category: Continuous Improvement

Research Cited: KDE Accountability System

Activity - Data Analysis	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Examine multiple types of data to determine school/program needs. Determine strategies that will boost student successes, thus boost CCR scores.	Professional Learning	08/01/2016	05/31/2018	\$0	No Funding Required	Principal and Teachers

Activity - Name & Claim	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
After analyzing data, all staff will take responsibility for their students and their progression through program as well as mastery of CCR measures.	Recruitment and Retention	08/01/2016	05/31/2018	\$0	No Funding Required	Principal and Teachers

Activity - Maintain CCR Data	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Maintain data on all students as individuals and update frequently. Maintenance of data will be accompanied by communication with students regarding progress.	Other - Management	08/01/2016	05/31/2018	\$0	No Funding Required	Principal

**Strategy 3:**

Collaboration - Collaborate with other ATCs as well as feeder schools on their current initiatives. Integrate ideas gained from other schools. Blend initiatives of feeder schools with what we can provide for optimum results.

Category: Professional Learning & Support

Activity - Visit ATCs	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Visit other ATCs in order to develop a broader sense of understanding about the opportunities and possibilities within an ATC setting. A specific focus of the visits will be on CCR initiatives.	Professional Learning	08/01/2016	05/31/2018	\$500	Career and Technical Education Funds	Principal

  

Activity - Network with Feeder Schools	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Visit, email, telephone staff from both feeder schools in order to monitor students' CCR progress as individuals as well as by the groups of students. Report updates of industry certifications and KOSSA. Collaborate on eligibility for IC and KOSSA. Facilitate academic initiatives such as WorkKeys and ACT preparation.	Professional Learning	08/01/2016	05/31/2018	\$0	No Funding Required	Principal

**Goal 4: Increase/maintain enrollments of 12.5 STR in all program areas.**

**Measurable Objective 1:**

demonstrate a proficiency of increasing/maintaining program enrollments of 12.5 or more in all programs by 01/15/2018 as measured by STR reports.

**Strategy 1:**

Recruit - Publicize our programs, industry certifications, and other benefits in a variety of ways.

Category: Stakeholder Engagement

Activity - Attend Registration Functions	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Attend functions hosted by feeder schools to promote programs and speak to students and parents regarding our offerings in order to enable them to make informed decisions regarding course/pathway selections. It also includes providing tours/shadowing opportunities of our ATC to underclassmen.	Recruitment and Retention	08/01/2016	05/31/2018	\$0	No Funding Required	Principal and Teachers

  

Activity - Website and Publications	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
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**Monroe County Area Technology Center 2016-18**

Monroe County Area Technology Center

Maintain an updated website showcasing all programs. Distribute publications that show program, pathways, and credentials.	Recruitment and Retention	08/01/2016	05/31/2018	\$300	Career and Technical Education Funds	Principal
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Activity - Utilize ILPs/Course Requests	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Collaborate with counselors and registrars to verify schedules and successful progressions through pathways.	Recruitment and Retention	08/01/2016	05/31/2018	\$0	No Funding Required	Principal

**Strategy 2:**

Promote CTSOs - Promote and encourage active involvement in Career and Technical Student Organizations for all programs as an enrichment to course enrollment. It will be implemented by publicizing and promoting membership and hosting a variety of club based activities.

Category: Integrated Methods for Learning

Activity - Promote Membership	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Hold membership drives and create programs of work with members that are actively carried out as a means to hold interest in program areas.	Extra Curricular	08/01/2016	05/31/2018	\$500	Career and Technical Education Funds	Teachers

Activity - Be an active organization	Activity Type	Begin Date	End Date	Resource Assigned	Source Of Funding	Staff Responsible
Have a variety of student driven activities throughout the year and publicize activity through various media outlets.	Extra Curricular	08/01/2016	05/31/2018	\$1000	Career and Technical Education Funds	Teachers

## Activity Summary by Funding Source

Below is a breakdown of your activities by funding source

### Career and Technical Education Funds

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
Website and Publications	Maintain an updated website showcasing all programs. Distribute publications that show program, pathways, and credentials.	Recruitment and Retention	08/01/2016	05/31/2018	\$300	Principal
Promote Membership	Hold membership drives and create programs of work with members that are actively carried out as a means to hold interest in program areas.	Extra Curricular	08/01/2016	05/31/2018	\$500	Teachers
Visit ATCs	Visit other ATCs in order to develop a broader sense of understanding about the opportunities and possibilities within an ATC setting. A specific focus of the visits will be on CCR initiatives.	Professional Learning	08/01/2016	05/31/2018	\$500	Principal
Advisory Committee Meetings	Host advisory council meetings to discuss progress/concerns/initiatives and ways to collaborate.	Community Engagement	08/01/2016	05/31/2018	\$1000	Principal and Teachers
Be an active organization	Have a variety of student driven activities throughout the year and publicize activity through various media outlets.	Extra Curricular	08/01/2016	05/31/2018	\$1000	Teachers
<b>Total</b>					<b>\$3300</b>	

### No Funding Required

Activity Name	Activity Description	Activity Type	Begin Date	End Date	Resource Assigned	Staff Responsible
School Counselors	Work with counselors to schedule students for successful completion of career pathways. This provides opportunities for students to become preparatory as well as ready themselves for KOSSA/Industry Certifications (CCR Status).	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	Principal
Implement Processes from TPGES and PPGES	Implement the Professional Growth Plans, Student Growth Goals, Observations, Self-Reflections and Peer Observations for PGES	Professional Learning	08/01/2016	05/31/2018	\$0	OCTE Staff, Principal and Teachers
PGES Support	Having passed the Framework For Teaching, I will follow the lead of OCTE to implement the initiative to staff. I will provide ongoing professional trainings to support making the process beneficial to teachers.	Professional Learning	08/01/2016	05/31/2018	\$0	OCTE Staff, Principal and Teachers

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Maintain CCR Data	Maintain data on all students as individuals and update frequently. Maintenance of data will be accompanied by communication with students regarding progress.	Other - Management	08/01/2016	05/31/2018	\$0	Principal
Network with Feeder Schools	Visit, email, telephone staff from both feeder schools in order to monitor students' CCR progress as individuals as well as by the groups of students. Report updates of industry certifications and KOSSA. Collaborate on eligibility for IC and KOSSA. Facilitate academic initiatives such as WorkKeys and ACT preparation.	Professional Learning	08/01/2016	05/31/2018	\$0	Principal
Technical Assistance Visits	Review CCR information and initiatives with Technical Assistance Consultants	Professional Learning	08/01/2016	05/31/2018	\$0	Administrative Field Consultants, Principal, Teachers
Utilize ILPs/Course Requests	Collaborate with counselors and registrars to verify schedules and successful progressions through pathways.	Recruitment and Retention	08/01/2016	05/31/2018	\$0	Principal
Name & Claim	After analyzing data, all staff will take responsibility for their students and their progression through program as well as mastery of CCR measures.	Recruitment and Retention	08/01/2016	05/31/2018	\$0	Principal and Teachers
Career Pathways Course Alignment	All courses offered will align with career pathways within the Program of Studies. This will help to ensure all courses students take are helping them to make progress towards preparation status as well as career readiness.	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	Principal
Communicate Pathway Importance	Work to create culture where students utilize career pathways as a focal point for determining educational direction. Provide learning activities for ATC teachers, feeder schools, and school district administration to ensure placement/retention of students in a career pathway.	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	Principal, Teachers
Attend Registration Functions	Attend functions hosted by feeder schools to promote programs and speak to students and parents regarding our offerings in order to enable them to make informed decisions regarding course/pathway selections. It also includes providing tours/shadowing opportunities of our ATC to underclassmen.	Recruitment and Retention	08/01/2016	05/31/2018	\$0	Principal and Teachers
Data Analysis	Examine multiple types of data to determine school/program needs. Determine strategies that will boost student successes, thus boost CCR scores.	Professional Learning	08/01/2016	05/31/2018	\$0	Principal and Teachers
Career Counseling	Work with guidance and CCR counselors prior to scheduling students using an individual/small group approach. Dialogue will focus on students' interests, aptitudes, current pathways, and future needs. This information will be used to place/retain students in career pathways as well as create 5 year plans.	Career Preparation/Orientation	08/01/2016	05/31/2018	\$0	Principal and possibly teachers.
<b>Total</b>					<b>\$0</b>	