

**- CERTIFIED PERSONNEL -****Dress and Appearance**

As professionals in our schools, we realize and value the public's perception of our roles as mentors and models for our students. We therefore, set in policy, the following outline of "reasonable expectations" for all professional staff in the District.

The following dress codes shall apply to all staff employed by the Board of Education. The dress codes shall apply to all instructional days, opening day, and other professional days (closing day and planning days excluded). Dress and appearance of employees during summer employment shall be determined by the direct supervisor of the employee.

**SUPERINTENDENT/ALL ADMINISTRATORS/CENTRAL OFFICE STAFF****MEN**

- Suits/pants and sport jacket with dress shirts/ties or professional uniforms approved by the Superintendent
- Jackets may be removed while working in the office or outside but must be worn when meeting the public or other officials.
- Shoes and socks\*

**WOMEN**

- Business wear/dress pants and blouses or sweaters/dresses/skirts\*
- Women's dresses and shirts shall be knee length (bottom edge to touch the knee)
- Dress shoes/dress sandals/dress flip-flops\*

**TEACHERS AND REMAINING CLASSIFIED STAFF****MEN**

- Dress shirt and dress or khaki style pants
- Shoes and socks\*

**WOMEN**

- Dress or khaki style pants or dress mid-calf Capri pants with appropriate blouse or sweater\*
- Dresses/skirts shall be knee length or longer
- No revealing clothing shall be permitted such as low cut tops that overexpose the chest area or tops which expose the stomach area
- Dress shoes/dress sandals/dress flip-flops\*

**EXCEPTIONS**

- A district/school polo type shirt is acceptable dress for activities outside the normal classroom setting; i.e., class trips
- For activities outside the regular classroom setting, appropriate attire for that activity may be worn. Physical Education, agriculture, industrial arts and band may dress appropriate to the activity. Physical education teachers may wear knee length shorts, sweatpants, or wind suites while teaching physical education outside or in the gym. When teaching health, they are to dress according to the dress code policy.

*\*Boots are considered a shoe – beach style flip-flops are not allowed*

*\*Sleeveless blouses or sweaters may be worn only under a jacket*

## **Dress and Appearance**

### **INAPPROPRIATE DRESS – ATTIRE NOT TO BE WORN**

- Denim jeans of any kind
- Regular shorts of any kind
- Backless, see-through, tight fitting, sleeveless, or low-cut blouses/tops/sweaters/dresses
- Tee-shirts, tank tops, muscle shirts
- Beach shoes
- Athletic jerseys, thermal tops, any sweatshirts
- Sweatpants/tops, windbreaker pants/tops
- Body art (no visible tattoos, no visible body piercing other than ears)
- Coaching short
- Dirty or stained clothing and shoes

### **PENALTIES**

First violation – employee shall be given the option to change immediately to appropriate attire or receive a one-day suspension without pay

Second violation in the same school year – three-day suspension without pay

Thirds violation in the same school year – termination of employment

### **REFERENCES:**

[KRS 161.170](#)  
[OAG 79-158](#)

Adopted/Amended: 7/23/2009

Order #: 494