

## Comprehensive Improvement Plan for Area Technology Centers

**Rationale:** School and district improvement efforts focus on student needs through a collaborative process involving all stakeholders to establish and address priority needs, district funding, and closing achievement gaps between identified subgroups of students. Additionally, schools and districts build upon their capacity for high-quality planning by making connections between academic resources and available funding to address targeted needs.

### **Operational definitions of each area within the plan:**

**Goal:** Long-term three to five year target based on required goals.

**Objective:** Short-term target to be attained by the end of the current school year.

**Strategy:** Research-based approach designed to systematically address the process, practice or condition that the school/district will focus its efforts upon in order to reach its goals/objectives.

**Activity:** The actionable steps used to deploy the chosen strategy.

**Measure of Success:** the criteria that you believe shows the impact of our work. The **measures** may be quantifiable or qualitative, but they are observable in some way. Without data on what is being accomplished by our deliberate actions, we have little or no foundation for decision-making or improvement.

**Progress Monitoring:** is used to assess the plan performance, to quantify a rate of improvement based on goals and objectices, and to evaluate the effectiveness of the plan.

### **Guidelines for Building an Improvement Plan:**

- There are three (3) required ATC goals: Accountability, Apprenticeships, and Instruction
  - There can be multiple objectives for each goal.
  - There can be multiple strategies for each objective.
  - There can be multiple activities for each strategy.

## 1: Accountability

Goal 1: Increase the number of 12 <sup>th</sup> grade students that earn an approved industry certification and/or pass an EOP.					
Which <b>Strategy</b> will the school use to address this goal?		Which <b>Activities</b> will the school/district deploy based on the strategy or strategies chosen?		Identify the timeline for the activity or activities, the person(s) responsible for ensuring the fidelity of the activity or activities, and necessary funding to execute the activity or activities.	
Objective	Strategy	Activities to deploy strategy	Measure of Success	Progress Monitoring Date & Notes	Funding
Objective 1: Increase the number of 12 <sup>th</sup> grade students that earn an approved industry certification and/or pass an EOP from 43.35% to 48% by June 30, 2020.	Teachers will teach lessons aligned with POS and industry certification standards.	Monitor instruction through walkthroughs and observations.	Data Collection and Analysis	Ongoing	NA
		Ensure that teachers are utilizing the correct industry certifications and end of program assessments each year.	Increased number of students receiving appropriate industry certifications.	June 2019 and 2020	\$2,500 (Perkins & F/R Lunch Grants)
	Communicate transition readiness Measures - Communicate to all stake holders based upon data/evidence that is related to their needs in order to help students to be successful.	Host advisory council meetings to discuss progress/concerns/initiatives and ways to collaborate.	Attendance/Minutes	Every 6 months	@ \$500 annually for food
		Attend various education and community functions and present information.	Attendance/Feedback	Ongoing	NA
	All staff will utilize data to target strengths and weaknesses and create action plans. It will be implemented through school-wide PD efforts as well as individual program plans.	Examine multiple types of data to determine school/program needs. Determine strategies that will boost student successes, thus boost transition readiness scores.	Goals and Plans per program area	As data is available	NA
		After analyzing data, all staff will take responsibility for their students and their progression through program as well as mastery of transition readiness measures.	Name and Claim List with updates on progress	As data is available	NA
		Maintain data on all students as individuals and update frequently.	Chart will show increased percentages of students attaining	Ongoing	NA

		Maintenance of data will be accompanied by communication with students regarding progress.	transition readiness credentialing.		
	Collaborate with other ATCs as well as feeder schools on their current initiatives. Integrate ideas gained from other schools. Blend initiatives of feeder schools with what we can provide for optimum results.	Visit other ATCs in order to develop a broader sense of understanding about the opportunities and possibilities within an ATC setting. A specific focus of the visits will be on transition readiness initiatives.	Improvement ideas noted and implemented.	Ongoing	\$300 for travel
		Visit, email, telephone staff from both feeder schools in order to monitor students' transition readiness progress as individuals as well as by the groups of students. Report updates of industry certifications and End of Program Assessments. Collaborate on eligibility for IC and End of Program Assessments. Facilitate academic initiatives that contribute to transition readiness.	Constant communication will increase accuracy of data at ATC and feeder schools, thus easier to target remaining needs.	Ongoing	NA

## 2: Apprenticeships

Goal 2: Increase the percent or number of 12 <sup>th</sup> grade students who successfully complete a TRACK pre-apprenticeship certification.					
Which <b>Strategy</b> will the school use to address this goal?		Which <b>Activities</b> will the school/district deploy based on the strategy or strategies chosen?	Identify the timeline for the activity or activities, the person(s) responsible for ensuring the fidelity of the activity or activities, and necessary funding to execute the activity or activities.		
Objective	Strategy	Activities to deploy strategy	Measure of Success	Progress Monitoring Date & Notes	Funding
Objective 1:  Increase the percent or number of 12 <sup>th</sup> grade students who successfully complete a TRACK pre-apprenticeship certification from 2.5% (23 certificates) to 4% or 35 certificates.	Ensure teachers are using TRACK assessment blueprints and are embedding standards into daily instruction.	Monitor instruction through walkthroughs and observations.	Data Collection and Analysis	Ongoing	NA
	Discuss TRACK opportunities with students and motivate them to set goals for successful completion in TRACK pathways/assessments.	Conferences with students.	TRACK rosters/test takers	Increased number of students receiving TRACK certifications	NA
		Attend and assist with registration activities.	Students registered in appropriate pathways.	August 2019 and 2020	NA

### 3: Dual Credit

Goal 3: Increase the percent or number of students taking at least one dual credit course.					
Which <b>Strategy</b> will the school use to address this goal?		Which <b>Activities</b> will the school/district deploy based on the strategy or strategies chosen?		Identify the timeline for the activity or activities, the person(s) responsible for ensuring the fidelity of the activity or activities, and necessary funding to execute the activity or activities.	
Objective	Strategy	Activities to deploy strategy	Measure of Success	Progress Monitoring Date & Notes	Funding
Objective 1: Increase the percent or number of students, in qualifying programs, taking at least one dual credit course to 25% by June 30, 2020.	Establish dual credit relationships/accepted courses with post-secondary institutions and work to maintain established courses.	Work with teachers to acquire adjunct credentials.	Increased number of adjunct instructors.	Must match degrees/by June 30, 2020	NA
		Work with postsecondary institutions to match offerings and available scholarships.	Maintained or increased number of courses offered.	May 2019 and May 2020	NA
	Communicate opportunities to students.	Create and hang posters with dual credit information.	Students aware and asking questions regarding DC.	Ongoing	\$100
		Create and distribute handouts to students while presenting to them.	Stronger and more definite enrollment numbers for DC courses.	May 2019 and May 2020	NA
	Communicate opportunities to guidance, administration, parents, and other stakeholders.	Distribute information showing all dual credit courses offered.	Documentation of information sharing.	Ongoing	NA
		Present information formally and informally at various functions.	Documentation of information sharing.	Ongoing	NA

## 4: Preparatory

Goal 4: Increase the number of 12 <sup>th</sup> grade students reaching preparatory status.						
Which <b>Strategy</b> will the school use to address this goal?		Which <b>Activities</b> will the school/district deploy based on the strategy or strategies chosen?		Identify the timeline for the activity or activities, the person(s) responsible for ensuring the fidelity of the activity or activities, and necessary funding to execute the activity or activities.		
Objective	Strategy	Activities to deploy strategy	Measure of Success	Progress Monitoring Date & Notes	Funding	
Objective 1:  Increase the number of 12 <sup>th</sup> grade students reaching preparatory status from 74.68% to 77%	Pathway training/discussion for students/parents/feeders and ATCs.	Provide pathway information and relevance to stakeholders including students/parents/feeders.	Shared pathway information provided through various mediums.	Ongoing	NA	
		Ensure validation of TEDS data.	Reconciliation of data.	January 2019 and January 2020	NA	
	Principal will work to ensure all courses offered align to Career Pathways/Program of Studies.	All courses offered will align with career pathways within the Program of Studies. This will help to ensure all courses students take are helping them to make progress towards preparation status as well as transition readiness.	School Report Card	Upon release of School Report Card	NA	
	We will aggressively monitor program enrollments, success within courses, and continuous enrollments by students.		Work to create culture where students utilize career pathways as a focal point for determining educational direction. Dialogue will focus on students' interests, aptitudes, current pathways, and future needs. This information will be used to place/retain students in career pathways as well as create 5 year plans.	Pathway Documents showing progression through sequenced courses.	April-August of 2019 and 2020	NA
			Work with counselors to schedule students for successful completion of career pathways. This provides opportunities for students to become preparatory as well as ready themselves for End of Program Assessments/Industry Certifications.	Pathway Documents showing progression through sequenced courses.	April-August of 2019 and 2020	NA